

City of Great Bend
December 16, 2019

REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Joe Andrasek called the meeting to order at 6:30 p.m. with the following present: Councilmembers Andrew Erb (arrived at 6:54pm), Dana Dawson, Jolene Biggs, Cory Urban, Dan Heath and Brock McPherson. Absent was councilmembers Jessica Milsap and Barry Bowers. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter and City Clerk Shawna Schafer.

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 2, 2019.
- b) **Claim's Warrant Register 12-16-19:** Covering 2019 bills to date in the amount of \$484,598.19.
- c) **Payroll Register P/R 12-6-19:** Covering payroll ending November 30, 2019 in the amount of \$339,816.31.
- d) **Appointments:** Mayor Andrasek made no appointments.
- f) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the amended agenda. The motion was seconded by Ms. Biggs and passed with all voting in favor.

B. OLD BUSINESS: There was no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

- **SRCA Annual Report:** SRCA President Hank Denning reported on the activities and successes of the 2019 racing season at the dragstrip located at the Expo. He reported that the SRCA paid the \$10,000 lease agreement.

D. NEW BUSINESS

1. **Councilmember Reports:** There were no councilmember reports.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.

3. **IT & HR Report:** Network Administrator James Cell and Human Resources Director Randy Keasling presented an update on what has happened in their department in 2019 and what is to come in 2020.
4. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
5. **Abatements:** Assistant Property Maintenance Enforcement Manager Doug Disque presented the following abatements to the Governing Body.
 - a. **2115 Sunset Road:** Trash and refuse including, but not limited to; a branch pile and other general refuse that needs to be removed located at 2115 Sunset Road constituting an unlawful accumulation. This real estate is subject of Resolution Number 121619-A.
 - b. **2116 Jefferson Street:** Trash and refuse including, but not limited to; a branch pile and other general refuse that needs to be removed located at 2116 Jefferson Street an unlawful accumulation. This real estate is subject of Resolution Number 121619-B.
 - c. **2911 18th Street:** Trash and refuse including, but not limited to; a branch pile and other general refuse that needs to be removed located at 2911 18th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 121619-C.
 - d. **406 Evergreen Street:** There is a silver Nissan and a red Volkswagen on the property that is not displaying current registration and/or is not in operable condition on real estate 406 Evergreen Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 121619-D.
 - e. **422 Walnut Street:** Trash and refuse including, but not limited to; a branch pile and other general refuse that needs to be removed located at 422 Walnut Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 121619-E.
 - f. **420 Walnut Street:** Trash and refuse including, but not limited to; a branch pile, plastic jugs, and other general refuse that needs to be removed located at 420 Walnut Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 121619-F.
 - g. **1111 Morphy Street:** Trash and refuse including, but not limited to; a branch pile and other general refuse that needs to be removed located at 1111 Morphy Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 121619-G.
 - h. **5309 Quail Creek:** Trash and refuse including, but not limited to; a branch pile and other general refuse that needs to be removed located at 5309 Quail Creek constituting an unlawful accumulation. This real estate is subject of Resolution Number 121619-H.

Ms. Biggs made a motion to approve Resolution Numbers 121619A-H. The motion was seconded by Mr. Erb and passed with all voting in favor.

6. **Letter of Support for KDOT Grant:** Howard Partington with the Rosewood Services Roots & Wings Foundation requested a letter of support for a KDOT grant for 3 vans for transportation for elderly persons and persons with disabilities. Ms. Biggs made a motion to approve the Mayor to sign the letter of support. The motion was seconded by Mr. Urban and passed with all voting in favor.

- 7. 2019 Non-Budgeted Transfers:** City Clerk/Finance Director Shawna Schafer presented the proposed listing of the 2019 nonbudgeted transfers in the amount of \$1,393,821.96 that is authorized by Kansas Statutes. Mr. Urban made a motion to approve the 2019 nonbudgeted transfers. The motion was seconded by Mr Erb and passed with all voting in favor.

- 8. Arnberger Rezoning:** City Attorney Robert Suelter reported that Keven Arnberger has purchased real estate located south of the City and in the three-mile radius of Great Bend. He wishes to construct a building on the real estate to house his expanding business. The Planning Commission has met and recommended approval of the rezoning from A (agriculture) to C (commercial). Ms. Biggs made a motion to adopt the Findings of Fact as prepared by City Staff and recommended by the Planning Commission. The motion was seconded by Mr. Urban and passed with all voting in favor. Mr. Erb then made a motion to adopt Ordinance Number 4346 rezoning the real estate as requested. The motion was seconded by Ms. Biggs and passed with all voting in favor.

- 9. Purchase of 2 City Entrance Signs:** CVB Director Christina Hayes reported that as part of the City Strategic Plan, the Convention and Visitor Bureau Advisory Board looked at several options and vendors for entrance signs into the City. Our goal is to only do 2 entrances at this time. The Advisory Board recommends the sign from Marks Custom Signs for a total of \$38,724 (\$17,122 for the North Entrance. \$21,102 for the East Entrance, and a \$500 state license fee). The signs will be paid for by the donations received from the Harms Trust. Mr. Heath made a motion to approve the purchase for 2 entrance signs from Marks Custom Signs for a total of \$38,724. The motion was seconded by Mr. Erb and passed with all voting in favor.

- 10. Land Trade:** Fire Chief Luke McCormick reported that Nelson Stone, owner of CJS Properties, is proposing a land trade with the City of Great Bend. Nelson has purchased approximately 35 acres of land to the South of Fire Station 2. The land currently has access through a shared residential drive on Patton Road. Nelson is proposing trading approximately .717 acres for a 60' easement totaling approximately .676 on the west side of Fire Station 2 (see attached map). Nelson has agreed to cover all costs involved. Mr. Urban made a motion to approve the Mayor to enter into an agreement with CJS Properties for the land trade. The motion was seconded by Ms. Biggs and passed with all voting in favor.

ADJOURNMENT: Mr. Heath made a motion that the meeting be adjourned. Mr. Erb seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:42pm.